

**ADIRONDACK CENTRAL SCHOOL  
BOONVILLE ELEMENTARY  
BOONVILLE, NY 13309**

**SPECIAL BOARD MEETING MINUTES – February 26, 2019**

<b>MEMBERS PRESENT</b>	<b>OTHERS PRESENT</b>
John Abdo - President Richard Gallo – Vice-President Sandra Beasock Mark Emery Michael Kramer Doug Muha Almanda Sturtevant	Edward Niznik, Superintendent; Sharon Cihocki, Business Administrator; Michelle Freeman, District Clerk; Cameron Teachout, Director of Facilities III; Brian Maneen, Transportation Supervisor, Jill Schafer, WL Principal/Director of Technology; Marie Yager, TJ Entwistle, Shelley Entwistle, Linda Smith, Jamie Benson, Mary Healt, Lisa Peters
<b><u>MEMBERS EXCUSED:</u></b>	

At 6:00 p.m. Board President, John Abdo called the meeting to order.

Mr. Gallo moved and Mr. Kramer seconded; carried 7-0; to go into executive session to discuss contract negotiations. Mr. Niznik was appointed Clerk Pro-Tem in the absence of the District Clerk.

Board members returned from executive session at 6:59 p.m. Mrs. Beasock moved and Mr. Muha seconded, carried 7-0; to go to regular session.

At 7:02 p.m. Mr. Abdo led the recitation of the pledge of allegiance.

**BUDGET:**

Mrs. Cihocki, Business Administrator went over the following:

**2019-2020 Budget Draft 2** - Number of changes, BOCES expenses, TRS, ERS, small equipment, supply changes. 1.1 million dollars over 2018-2019 Budget. Modifications will be forthcoming.

**Revenue Draft 2** – Includes increases in state aid from the Governor’s proposal and interest in earnings due to move to NYCLASS. This draft shows a tax levy of 7.26%.

**Fiscal Stress Indicator** – District’s score for this year is 36.7, susceptible fiscal stress, according to Comptrollers Fiscal Stress Monitoring System. This system uses information that school districts submit/report to the state.

**Classroom Projection** – Decrease in enrollment the last 10 years of 200 students. Decrease in enrollment is an issue across New York State, not just at Adirondack. Looking at consolidation of buildings, this classroom projection shows the benefits of consolidating Forestport Elementary with Boonville Elementary. Currently there are 64 kindergarten students registered for the 19-20 school year. This number is traditionally 90.

**Operations & Maintenance Historical Costs** - 5-year historical trend for the operation of Boonville, Forestport and West Leyden Elementary buildings. Cost per square foot to operate Boonville Elementary is 1.59, West Leyden 2.73 and Forestport 4.67. Cost per student for Boonville Elementary is 461.64, West Leyden 857, Forestport 1179.517. New York State wants money spent equally throughout the district.

**Transportation Changes** – If Forestport was to consolidate with Boonville Elementary, bus runs would have to be reconfigured both morning and afternoon runs. The first West Leyden student currently is picked up at 6:15 a.m. First Boonville student is currently picked up at 6:29 a.m. and the first Forestport student at 6:07 a.m. After consolidation, the first Forestport student would be picked up at 6:28 a.m. Total number of hours for a.m. Forestport runs go from 10.75 hours of driving to 9.0 hours. Mileage will go from 230 miles daily to 183.38.

**Property Tax Cap** – Calculation is an 11-step formula with a number of factors. For the 2019-2020 school year there will be a 4.3% increase in the tax levy due to increase in local expenditures and decrease in building/transportation aid.

**UPK Allocation** – The district is allocated \$140,626 per year for UPK. This year we have three classrooms, 2 in Boonville, 1 in West Leyden. Total cost for the salary and benefits for the program is \$222,554.

**BOCES Capital Project** – Jefferson-Lewis BOCES is doing a \$20 million project this year. Our portion of the expense is \$1,103,185. We will receive our BOCES aid percentage back on the expenditure. We will be working with Fiscal Advisors for the bond.

**BOCES Service Request** – Projection for the 2019-2020 school year has no significant increases or changes at this time.

**PUBLIC FORUM:**

Marie Yager – stated a lot of parents are concerned about closing a building. Children want to go somewhere where they are comfortable. Her biggest concern is and always has been that children are getting the three R’s. We will be hurting our students and what about our teachers.

Linda Smith – stated it is a very sad day to hear this. It is more than financial factors. There was always a gentleman’s agreement that the school would remain open. Have the boundaries been looked at? What are the intentions for the building?

Public Forum ended at 7:58 p.m.

**CONSENT AGENDA:**

**Mr. Kramer moved and Mrs. Beasock, carried 7-0; the Board approved the following by a consensus motion:**

**Minutes:**

January 22, 2019 Special Meeting

**Teaching and Non-teaching Substitutes:**

Non-teaching:

- >> Gail Hempel – Substitute Teacher Aide, Food Service Helper, Monitor
- >> Mitch Maryhugh – Substitute Teacher Aide
- >> Brian Fox – Substitute Groundsworker/Cleaner

\*\*pending background clearance\*\*

Teaching:

- >> Ammie Clark – Substitute Teacher, Tutor - Bachelors

**Field Trip Requests:**

Jr. High All County to Westmoreland High School	3/15 & 3/16/19
National Honor Society to Watertown High School	4/11/19
West Leyden 1 <sup>st</sup> graders to Stanley Theater in Utica and King Pin Lanes in Rome	5/15/19
Business classes, guidance and music members to NYC	5/19/19
West Leyden 3 <sup>rd</sup> graders to the Strong Museum	6/6/19
Boonville Elementary 1 <sup>st</sup> graders to Strand Theatre in Old Forge	6/10/19
Forestport 4 <sup>th</sup> & 5 <sup>th</sup> graders to Beaver Camp in Croghan	6/11/19

**Building Use Requests:**

Varsity Club to use the HS gym	2/28/19
Boonville Little League to use the HS/MS gyms	3/2 & 3/3/19
Student Association and National Honor Society members to use the MP room	3/5/19
Art Department to use the MS cafeteria	3/4 & 3/25/19
Boonville Elementary PTA to use the cafeteria	3/14/19
Girl Scout Unit 210 to use the HS gym, foyer, pool and cafeteria	4/5 & 4/6/19
ACAL to use the HS kitchen, cafeteria, hallway and half of A-wing parking lot	8/16/19
3D Blood Drive to use the HS MP room, gym foyer, bathrooms, concession stand	10/24/19

**REGULAR AGENDA:**

**Mr. Muha and Mr. Emery seconded, carried 7-0; the Board approved the following:**

**Teacher Aide Retirement:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accepted the resignation for the purpose of retirement of Mrs. Joy Nellenback, Teacher Aide effective July 1, 2019.

**Bus Driver Retirement:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accepted the resignation for the purpose of retirement of Mr. Ronald Strife, Bus Driver, effective July 1, 2019.

**Volunteer Scorekeeper:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the following volunteer:

- >> Rachael Fauvelle – Boys MOD Basketball scorekeeper

**Committee on Special Education:**

Resolved that, upon the recommendation of the Committee on Special Education, the Board granted approval for placement of students.

**Budget Transfers:**

Resolved that, upon the recommendation of the Superintendent, the Board approved the budget transfers for January 2019.

**Permanent Positions:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board approved the following permanent Civil Service positions following the successful completion of their probationary periods effective 3/1/19:

- >> Leah Boek – School Nurse
- >> Karen Cole – Teacher Aide

**INFORMATION & DISCUSSION {Enclosures}:**

➤ Policies:

**2nd Reading:** Mr. Emery moved and Mr. Gallo seconded, carried 7-0; the Board adopted the following policies:

- Student Physicals, 7512
- Concussion Management, 7522
- Designation of Person in Parental Relation, 7260
- Acceptable Use Policy, 8271

**1st Reading: Move to a 2nd Reading:**

- Child Abuse & Maltreatment, 7530

Warrants:

- General Fund Warrants #9
- Lunch Fund Warrant #7
- Special Aid Fund Warrant #5
- Capital Fund Warrant #5

- Math/ELA Assessment Data Relevant to Class Enrollment
- 2019-2020 Instructional Calendar – DRAFT
- MOH Health Insurance
- Jeff-Lewis BOCES notification of (3) vacancies on the BOCES Board for the term 2019-2022 and BOCES Budget Development Calendar.
- The terms of the following Adirondack School Board Members expire on June 30, 2019:  
 >> Sandra Beasock >> Mark Emery >> Doug Muha
- Board of Education petitions will be available from the District Clerk on Friday, March 1, 2019, and must be returned by Monday, April 15, 2019. The number of signatures required on the petition is 25.
- Jeff-Lewis School Boards Legislative Breakfast – March 8<sup>th</sup> 7:30 a.m., BOCES in Watertown
- College Student Observance:

Name	College	Major	When	Building
Mackenzie Corr	Utica College	Social Work	Starting Feb. 27 <sup>th</sup> /20 hours	HS/MS

**HANDOUTS**

- District Calendar for February 2019.
- Enrollment Figures as of February 1, 2019.
- Claims Auditor Report January 2019.
- Conferences Approved by Superintendent.  
 Conference Reports: *NYSSBA Conference* – J. Gallo  
*The Joy of Coding* – K. Ingersoll

At 8:13 p.m. Mrs. Sturtevant moved and Mrs. Beasock seconded, carried 7-0; to adjourn to the Regular meeting to be held on Tuesday, March 12, 2019 in the Boonville Elementary cafeteria at 7:00 p.m.

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**Michelle Freeman, District Clerk**

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**Edward S. Niznik, Clerk Pro-Tem**